

Kidwin
Talk
156

FINDING FOCUS

FIRST THINGS FIRST

PRIORITIES
DAILY HIT LIST
WEEKLY GOALS
FOCUS ZONES

BUSY
vs.
STRATEGIC

I Tim. 4:12
Don't let anyone...
be a child's
ministry...

OWN IT!

NO EXCUSES - NO BLAMING OTHERS
MAKE THE HARD DECISIONS
DO THE HARD STUFF FIRST
BE THE MOST ORGANIZED ON STAFF

CLEAR THE CLUTTER

ONLY DO WHAT ONLY YOU CAN DO.

WHAT ARE YOU DOING THAT IS OPTIONAL?
WHAT ARE YOU DOING THAT WOULDN'T
BE MISSED?

USE YOUR SMART PHONE SMARTLY

CALENDAR, REMINDER, APPS
"Staff Meeting" Principle
TIME BLOCK
Schedule Your Priorities
TURN OFF YOUR PHONE

**MAKE A PLAN
WORK THE PLAN**

If you don't plan
for success, you
have already
planned for failure.

STAY ON TARGET

DO YOU HAVE A TARGET?

SET GOALS
WORK AHEAD
PLAN PROCESS
CHUNK
SCALE
PROTECT



IF THIS WAS
HELPFUL, let
me know!
karl@kidwintalk.com



SHARED
for personal
use only.
Thanks!

DAILY
PLAN
Plan & Integrate